

Exhibit A

RESOLUTION FOR FINANCIAL CONTROLS

WHEREAS, UIPM desires to implement certain financial controls to ensure the successful financial management of UIPM and to allow UIPM to provide accurate, correct and timely financial data.

Therefore, it is

RESOLVED, by the UIPM Finance Commission that the following financial controls shall be observed and implemented by the Treasurer, and applied to all UIPM elected and employed persons, and all financial transactions:

- 1) Financial Controls for Authorizations of Transfers and Expenditures:
 - a) Regular reoccurring monthly payments (such as salaries, office rents, etc.) may be authorized once by the Treasurer for the entire year;
 - b) Payments up to 10.000 € per case: shall require the approval (either by email or with signature) of either the Treasurer or the Secretary General;
 - c) Payments above 10.000 € per case: shall require the approval (either by email or with signatures) of the Treasurer and either the President or the Secretary General.
 - d) Reimbursement for payments for expenses incurred more than 60 days prior to the submission of request for reimbursement shall not be made without approval of a majority of the Finance Committee
 - e) Any expenditure or reimbursement in excess of the UIPM line-item budget amount shall not be made without the express approval of a majority of the Finance Committee
- 2) It is the duty of the HQ under the executive control of the Secretary General to make sure that on all payment orders requiring two approvals/signatures according to number 1 above are included before payment.
- 3) The Treasurer, President and Secretary General are authorized to adjust all bank forms accordingly to reflect the above criteria.
- 4) The approvals identified in number 1 above apply for all UIPM accounts, also transfers in between accounts require the same approvals identified in number 1 above as payments.
- 5) Regular telephone communication between the President, the Secretary General, the HQ, and the Treasurer to ensure compliance and to eliminate misunderstandings is strongly encouraged and recommended.